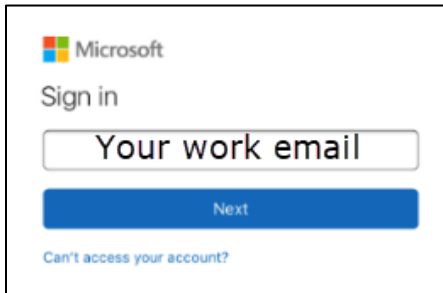


## From a non-County device or network

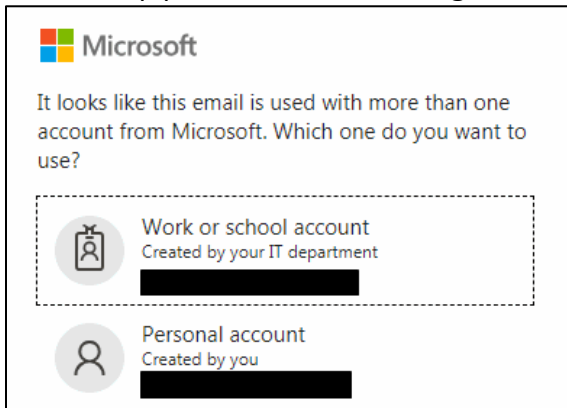
A one-time setup of Multi-Factor Authentication (MFA) is required. The [Multi-Factor Authentication Setup Guide](#) explains the process and the [Multi-Factor Authentication FAQ Guide](#) provides answers to commonly asked questions.

**1)** Open an internet browser (i.e. Internet Explorer) and in the address bar, at the top of the page, type:  
**http://scclearn.sccgov.org**, press **ENTER**.

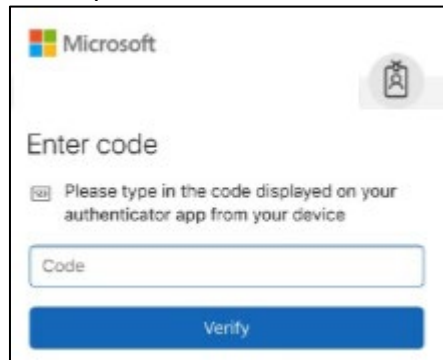
**2)** A Microsoft sign-in prompt appears – type in your work email address and click **“Next”**.



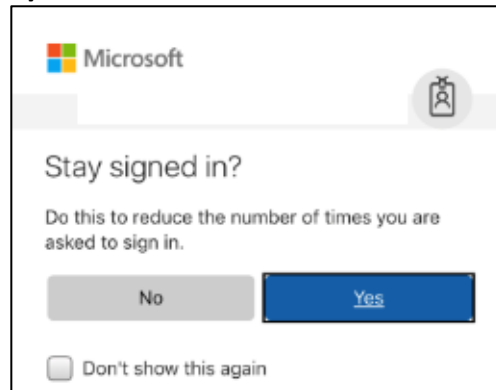
**3)** Select your work email address, enter your desktop password and click **“Sign in”**.



**4)** Enter the verification code provided (i.e. via phone call, text, or authenticator app).



**5)** Select **“NO”**.



**6)** You will be taken to the **sccLearn Homepage**.



Access sccLearn (County Employee)?

How Do I...